



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Polyxane S. Cobb
Peter Sheinfeld
Larry W. Ward

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

MEETING OF THE BOARD OF ELECTION COMMISSIONERS

Minutes of January 23, 2013

The meeting of the Cambridge Election Commission was held at 51 Inman Street, Cambridge, MA. Present were Commissioner Peter Sheinfeld, Commissioner Polyxane Cobb, Commissioner Ethridge King, Commissioner Larry Ward, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and Ethan Cobb from the public.

The Chair, Commissioner Sheinfeld, called the meeting to order at 5:30 pm.

I. MINUTES

Minutes of 1/9/13

Motion:	Acceptance of minutes with corrections
Moved:	Commissioner Cobb
Second	Commissioner Sheinfeld
Passed	4-0

II. REPORTS

Executive Director's Report

- 1) Presented FY14 Budget for review & FY13 Accomplishments & FY14 Goals (see R2). Commissioners should review FY14 goals and provide feedback to the Executive Director by January 30th.
- 2) Presented revised version of Census Instructions/Voter Registration Request Form. (R3)
- 3) 48,402 households will receive the first mailing of the Census on 1/25/13.

Assistant Director's Report

- 1) Campaign and Political Finance:
 - Twelve School Board Committee filing letters were mailed. Seven have been completed. Five Delinquent notices will be sent out on 1/24/13. (R4)
- 2) Multi-Unit Census mailing - 238 Owners/Management Companies/Trustees received Census requests for 991 addresses.

Commissioner's Report

Commissioners Cobb and Ward did a site visit at 63 Oxford Avenue to determine voter registration eligibility in Cambridge.

Motion:	Voter at 63 Oxford Avenue may be permitted to registered in Cambridge upon filing of a voter registration form
Moved:	Commissioner Cobb
Second:	Commissioner Ward
Passed:	4-0

Commissioner Sheinfeld stated the need to possibly add an additional person (greeter) at polling sites during busy elections.

III. PUBLIC COMMENT - None

IV. UNFINISHED BUSINESS - None

V. NEW BUSINESS - None

Next meeting February 6, 2013; 51 Inman Street, 5:30 p.m.

Motion:	Meeting adjourn
Moved:	Commissioner Cobb
Second:	Commissioner King
Passed:	4-0

Meeting Adjourn: 6:45 p.m.



A true record

Attested by: _____
Commissioner Ward, Secretary